

AMENDED



C O U N C I L C O M M U N I C A T I O N

TO: THE CITY COUNCIL COUNCIL MEETING DATE: April 20, 1988

FROM: THE CITY MANAGER'S OFFICE

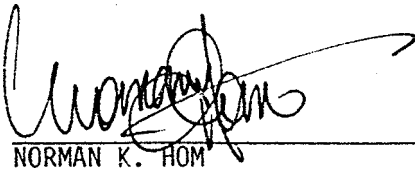
SUBJECT: AUTHORIZE THE CITY TO NEGOTIATE NEW MEMORANDUM OF UNDERSTANDING FOR ADMINISTRATIVE SERVICES FOR THE CITY'S HOUSING REHABILITATION LOAN PROGRAM

RECOMMENDED ACTION: The City Council authorize City staff to negotiate a new Memorandum of Understanding with San Joaquin County for administrative services for the City's Housing Rehabilitation Loan program.

BACKGROUND INFORMATION: In 1987, the City established the Single Family Housing Rehabilitation Loan Program. At that time, we negotiated a contract (MOU) to have San Joaquin County assist us in administering the program. The original intent of this agreement was to take advantage of San Joaquin's expertise with this type of program and to relieve the City of the tremendous amount of work involved. The MOU was for the amount of \$23,550 to administer the balance of the \$157,000 allocated to the program. The scope of services is as follows:

1. Initial Application Intake
2. Loan Applicant Eligibility Determination
3. Preliminary Housing Rehabilitation cost Estimate
4. Bank Application Processing
5. Housing Rehabilitation Work Write-up
6. Formal Bid/Review Process
7. Notice of Award
8. Notice to Proceed
9. Processing of Progress Payments
10. Request for Contractor Lien Release
11. Contractor Final Payment
12. Notice of Completion

CONCLUSION: The City is planning to allocate another \$136,908.91 to the Rehabilitation Loan Program. We therefore, need to negotiate another MOU with San Joaquin County to administer this additional amount.



NORMAN K. HORN
Community Development Block Grant Coordinator

RESOLUTION 88-51

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LODI, CALIFORNIA
AUTHORIZING CITY STAFF TO NEGOTIATE A MEMORANDUM OF UNDERSTANDING
FOR ADMINISTRATIVE SERVICES FOR THE CITY'S COMMUNITY DEVELOPMENT
BLOCK GRANT HOUSING REHABILITATION LOAN PROGRAM

BE IT RESOLVED that the City Council of the City of Lodi does hereby authorize City Staff to negotiate a new Memorandum of Understanding between San Joaquin County and the City of Lodi with regard to the use of Block Grant Funds for the City's Housing Rehabilitation Loan Program, which is to be jointly administered and carried out by the County of San Joaquin and the City of Lodi.

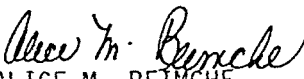
Dated : April 20, 1988

I hereby certify that Resolution No. 88-51 was passed and adopted by the City Council of the City of Lodi in a regular meeting held April 20, 1988 by the following vote:

Ayes: Councilmembers - Hinchman, Olson, Reid, Snider
and Pinkerton (Mayor)

Noes : Councilmembers - None

Absent: Councilmembers - None


ALICE M. REIMCHE
City Clerk